



PHOTOGRAPHIC AND DIGITAL IMAGING SERVICES PRICE LIST

DIGITAL FUJI PRINTS

9" x 12¼" on 10" x 12½ sheet	\$20.00	PC51
12 ¼" x 16 ½" on a 12 ½" x 18" sheet	\$25.00	PC52

SCAN FEES

All scans	\$25.00	PC17
Required if no inkjet made		
This price includes placing the scanned file on a CD if desired		

OVERSIZE FEES

21" x 25" to 40" x 60"	\$50.00	PC32
over 41" x 61"	\$100.00	PC33
Required if no inkjet made		

SPECIAL SET-UPS

Daguerreotypes, tintypes, and similar	\$25.00	PC34 (need to specify)
Masking, cropping, enlargement or reduction of items	\$25.00	
Grouping items in a shot	\$25.00	
Slip sheeting volumes; Bound materials	\$25.00	

INK JET PRINTS

Price per square foot on matte paper	\$30.00	PC26
Price per square foot on canvas	\$60.00	

Ink jet prints are made into heavy, acid-free, matte paper using pigmented inks. They can be up to 44" wide and up to 60" long. The price/size of the image in square feet is determined by multiplying the length times the width in inches, dividing the total by 144, and then multiplying by 30 for matte paper, or 60 for canvas.

DIGITAL FILE TRANSFERS

TRANSFER FILE TO CD OR DVD

Transfer an existing digital file to CD or DVD (includes disk)	\$25.00	PC49
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FTP FILE TRANSFER

Existing digital file placed on FTP server; no file size limit		
Standard Service is 2 days; for existing files	\$25.00	PC30
1 day rush service for existing files	\$50.00	PC30

EMAIL FILE TRANSFER

Jpeg files only; 3MB file size limit		
Standard Service is 2 days; for existing files	\$25.00	PC30
1 day rush service for existing files	\$50.00	PC30

LOCATION PHOTOGRAPHY FEES

Location photography in Capitol Square area	\$50.00	PC35
Outside Capitol Square	\$100.00	PC36

BLACK-AND-WHITE PHOTOCOPIES

Up to 8½" x 14" (per side)	.50	PH01
8½" x 14" to 11" x 17" (one side only)	\$1.50	PH02

PHOTOPRINTS FROM MICROFILM

Per image charge	\$5.00	PH09
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COLOR XEROX PRINTS

From existing digital files only		
8 ½" x 11" to 8 ½" x 14"	\$4.00	PC21
11" x 17"	\$7.00	PC23

RUSH SERVICE

This applies to all services except FTP and Email file transfers.

10 business days	add 100%	PC37
5 business days	add 300%	PC38
2 business days	add 400%	PC39

SHIPPING FEES

If the order total is (including taxes) \$5.00–\$100.00	\$8.00	PC41 (see chart, specify)
if the order total is over \$100.00	\$20.00	PC41 (see chart, specify)

SPECIAL COLLECTIONS AND PRINTS & PHOTOGRAPHS SPECIFIC CODES

Rare book photocopies (overhead Minolta)	\$2.00	PC42
Special Collection Photocopies (edge-copier)	\$1.00	PC43
Picture Collection copies (double-sided)	.50	PC44

Permission fees	PC45 (specify charge)
Other (non-taxed)	PC46
Miscellaneous (taxable)	PC50

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